



HOA Board of Directors Meeting – September 9, 2020

Virtual Meeting via Zoom Video Conference

Board Meeting Agenda

7:00 Welcome, Attendance, Meeting Protocol - Frank Yandrasits

7:05 Chair reports

- ☐ Secretary - Donna Whitehead
- ☐ Social – Ali Mills
- ☐ Treasurer – Jay Willenberg
- ☐ Landscaping – Judy Norman
 - ☐ Tree Sub-Committee Status
 - ☐ Common Areas
- ☐ Ponds – Frank Yandrasits
- ☐ Waterfall – Jerry Lilly
 - ☐ proposed surveillance/security system
- ☐ Architectural Control Committee (ACC) – Jerry Mack
- ☐ Covenant, Conditions & Restrictions (CCR's) – Ryan Heiberg
- ☐ Native Growth Protection – Peter Roppo
- ☐ Newsletter – Lynn Mack / Joyce Stewart
- ☐ Government Affairs – Susan Glicksberg
- ☐ Website –Cristian Gal

8:15 Special Topics

- ☐ Homeowner complaint: “HOA’s conspiracy to retain bullfrog habitat”
- ☐ HOA email account and protocol

8:30 Review Action Items, Next Meeting

2020-2021 Board Members

Roll Call: P=Present, E=Excused, A=Absent

Roll Call	Name	Position	Phone	email
P	Frank Yandrasits	President	425-606-0780	f.yandrasits@comcast.net
P	Joyce Stewart	Vice-President		joycemstewart@gmail.com
P	Donna Whitehead	Secretary		donna-whitehead@hotmail.co.uk
P	Jay Willenberg	Treasurer		jwillenberg@comcast.net
E	Jerry Mack	ACC		jerrymack06@comcast.net
P	Ryan Heiberg	CCR's		rpheiberg@gmail.com
		Electrical		
P	Susan Glicksberg	Government Affairs		sglicksberg@comcast.net
P	Judy Norman	Landscaping		judysnorman@yahoo.com
E	Lynn Mack, Joyce Stewart	Newsletter		mackhome@comcast.net
P	Peter Roppo	NGPE		peterroppo@gmail.com
P	Jerry Lilly	Ponds, Waterfalls		jerry@jglacoustics.com
P	Ali Mills	Social		alimills@windermere.com
P	Cristian Gal	Website		hoa-website@bit3.me

Non-Board Members Present: Carrie Blanton,

Board Meeting Protocol

Proposal, to be updated as we gain zoom experience:

- Board meetings are open for *observation* by any homeowner who wishes to attend.
- Until further notice, Board meetings will be conducted via Zoom Video Conference.
- Meeting Notice will be published one week in advance, with a reminder notice the day prior to the meeting.
- Meetings will begin on time. Log in early enough to resolve any technical issues.
- Zoom meetings will be recorded (video, audio, chat messages).
- Recordings will be paused (or edited) if sensitive information needs to be discussed.
- Follow Parliamentary Procedure for decisions requiring a Board vote.
- Stay on mute unless speaking. Use the 'Raise Hand' feature to request the floor. For decisions, all board members will be given the option to speak.
- Voting... we will figure this out as we go.

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8:15 Special Topics (**Executive Session**)

- ☐ Homeowner complaint: “HOA’s conspiracy to retain bullfrog habitat”
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Montreux HOA Street Trees – Phase 1

- Priority 1 Removals
- Priority 2 Removals
- Priority Pruning



THE LAKES

AT
MONTREUX



HOA Email Account & Protocol

hoa.montreux@gmail.com

- Established by Leslie Inabe in Feb, 2015
- In use until 2019 (when Anthony Vilante created his own account)
- Re-established access in July, 2020

montreuxpresident@gmail.com

- Established by Anthony Vilante as a ‘personal account’, which he will not transfer to the HOA.

montreuxhomeownersassociation@gmail.com

- Established by Ali Mills in 2020 when we couldn’t access the old email account.
- Used for notifying homeowners of the 2020 Annual General Meeting.

Which account should we use, and how should it be used?