

HOA Board of Directors Meeting – September 9, 2020

Virtual Meeting via Zoom Video Conference

Board Meeting Agenda



Welcome, Attendance, Meeting Protocol - Frank Yandrasits				
05 Chair reports				
☐ Secretary - Donna Whitehead				
☐ Social – Ali Mills				
☐ Treasurer – Jay Willenberg				
☐ Landscaping – Judy Norman				
☐ Tree Sub-Committee Status				
Common Areas				
☐ Ponds — Frank Yandrasits				
☐ Waterfall – Jerry Lilly				
proposed surveillance/security system				
□ Architectural Control Committee (ACC) – Jerry Mack				
☐ Covenant, Conditions & Restrictions (CCR's) — Ryan Heiberg				
■ Native Growth Protection – Peter Roppo				
■ Newsletter – Lynn Mack / Joyce Stewart				
☐ Government Affairs – Susan Glicksberg				
☐ Website –Cristian Gal				
Special Topics				
☐ Homeowner complaint: "HOA's conspiracy to retain bullfrog habitat"				
☐ HOA email account and protocol				
Review Action Items, Next Meeting				

2020-2021 Board Members



Roll Call: P=Present, E=Excused, A=Absent

Roll Call	Name	Position	Phone	email
Р	Frank Yandrasits	President	425-606-0780	f.yandrasits@comcast.net
Р	Joyce Stewart	Vice-President		joycemstewart@gmail.com
Р	Donna Whitehead	Secretary		donna-whitehead@hotmail.co.uk
Р	Jay Willenberg	Treasurer		jwillenberg@comcast.net
E	Jerry Mack	ACC		jerrymack06@comcast.net
Р	Ryan Heiberg	CCR's		rpheiberg@gmail.com
		Electrical		
Р	Susan Glicksberg	Government Affairs		sglicksberg@comcast.net
Р	Judy Norman	Landscaping		judysnorman@yahoo.com
E	Lynn Mack, Joyce Stewart	Newsletter		mackhome@comcast.net
Р	Peter Roppo	NGPE		peterroppo@gmail.com
Р	Jerry Lilly	Ponds, Waterfalls		jerry@jglacoustics.com
Р	Ali Mills	Social		alimills@windermere.com
Р	Cristian Gal	Website		hoa-website@bit3.me

Non-Board Members Present: Carrie Blanton,

Board Meeting Protocol



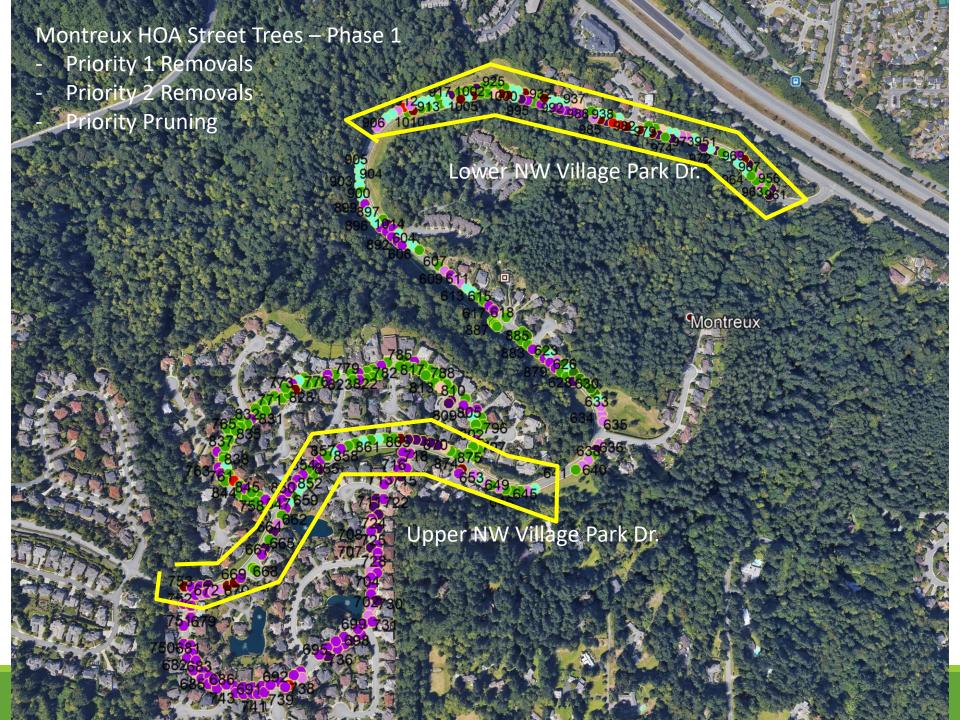
Proposal, to be updated as we gain zoom experience:

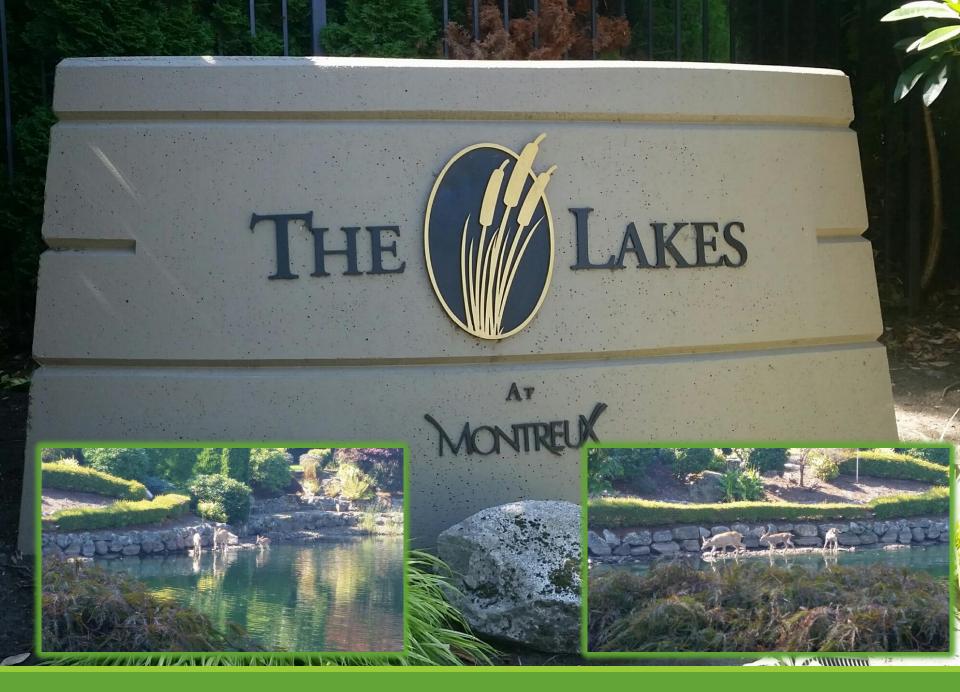
- Board meetings are open for observation by any homeowner who wishes to attend.
- Until further notice, Board meetings will be conducted via Zoom Video Conference.
- Meeting Notice will be published one week in advance, with a reminder notice the day prior to the meeting.
- Meetings will begin on time. Log in early enough to resolve any technical issues.
- Zoom meetings will be recorded (video, audio, chat messages).
- Recordings will be paused (or edited) if sensitive information needs to be discussed.
- Follow Parliamentary Procedure for decisions requiring a Board vote.
- Stay on mute unless speaking. Use the 'Raise Hand' feature to request the floor.
 For decisions, all board members will be given the option to speak.
- Voting... we will figure this out as we go.

Board Meeting Agenda



7:00	Welcome, Attendance, Meeting Protocol - Frank Yandrasits			
7:05 Chair reports				
	☐ Secretary - Donna Whitehead			
	☐ Social – Ali Mills			
	☐ <u>Treasurer</u> – Jay Willenberg			
	☐ Landscaping — Judy Norman			
	☐ Tree Sub-Committee Status			
	☐ Common Areas			
	Ponds – Frank Yandrasits			
	□ <u>Waterfall</u> – Jerry Lilly			
	proposed surveillance/security system			
	□ Architectural Control Committee (ACC) – Jerry Mack			
	☐ Covenant, Conditions & Restrictions (CCR's) — Ryan Heiberg			
	☐ Native Growth Protection — Peter Roppo			
	☐ Newsletter – Lynn Mack / Joyce Stewart			
	☐ Government Affairs – Susan Glicksberg			
	☐ Website –Cristian Gal			
8:15	Special Topics (Executive Session)			
	☐ Homeowner complaint: "HOA's conspiracy to retain bullfrog habitat"			
	☐ HOA email account and protocol			
8:30	Review Action Items, Next Meeting			





HOA Email Account & Protocol



hoa.montreux@gmail.com

- Established by Leslie Inabe in Feb, 2015
- In use until 2019 (when Anthony Vilante created his own account)
- Re-established access in July, 2020

montreuxpresident@gmail.com

 Established by Anthony Vilante as a 'personal account', which he will not transfer to the HOA.

montreuxhomeownersassociation@gmail.com

- Established by Ali Mills in 2020 when we couldn't access the old email account.
- Used for notifying homeowners of the 2020 Annual General Meeting.

Which account should we use, and how should it be used?